

4-Step Reading Strategy for Textbooks

Step 1: Quickly Scan the Chapter to Locate:

- Unfamiliar Words (Look them up in a dictionary)
- Bold, Italic Words
- This will save You lots of time when You start Reading the Chapter

Step 2: Identify Main Concepts to build a solid foundation:

- Read: Introduction & Summary sections: these Summarize Important Key Concepts

Step 3: Quickly Survey Chapter before Reading:

- Title, Headings, Subheadings, Sections
- Diagrams, Graphs, Tables, etc.
- Questions at end of Chapter (helps give You Focus & Goals as You read)

Step 4: Begin Reading the Chapter ...

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Just in Case: If Textbook doesn't have Introduction, Summary, etc., You can still capture the Key Concepts:

- Scan Headings for general gist of ideas in Chapter
 - Scan paragraphs under each heading to capture main points, before reading through the Chapter
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Research Articles:

- These often have a good abstract, introduction and Summary, however you should still read through the article for complete understanding of topic