



Langara.

Brightspace

by D2L

Quickstart Guide

Find and Navigate Your Courses Online

Direct access to:

- *Study materials*
- *Assignments & Quizzes*
- *Grades*
- *Communication tools*

Fall 2019

Finding Your Courses

Navigate to Brightspace
<https://d2l.langara.ca>



<https://d2l.langara.ca>

Log in with your
Computer User ID



Username *

XXXXXXXXXXXXXX

Password *

Log In

Click on your course



Langara.

[Self Registration](#) [Data Hub](#) [Customization Configuration](#)

My Courses ▾



ENGL-1100-W02 - Reading
& Writing about Lit.
20191.201930 • Fall 2019



LSSC-1000 - Langara
Student Success C
201930
190907 161000

The Tools

Content

[Course Materials > Content](#)

Course notes, readings and your Table of Contents. Start here.

Quizzes

[Assessments > Quizzes](#)

For quizzes and exams. Also in this category: Surveys and Self-Assessments.

Assignments

[Assessments > Assignments](#)

For submitting assignments.

Discussions

[Communications > Discussions](#)

Also in this category: Email, News and Chats.

Email

[Communications > Email](#)

Global email tool for all courses.

My Media

[My Tools > My Media](#)

All the media you have uploaded to Kaltura MediaSpace.

See <http://iweb.langara.bc.ca/lts/mediaspace>

Your instructor may use additional tools not listed here.

Content

Course Materials > Content

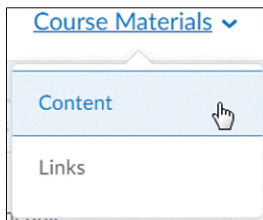
Course notes, readings and your Table of Contents. Start here.

How to get here:

Access via

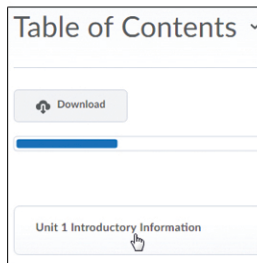
[Course Materials > Content](#)

on the navigation bar



Once you're here:

Navigate by scrolling down the centre of the page)...



...or using the Table of Contents to the left



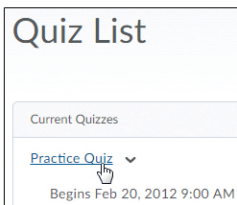
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Unit 1 Introductory Information	2
Unit 2	3

Quizzes

Assessments > Quizzes

For quizzes & exams. Also in this category: Surveys and Self-Assessments.

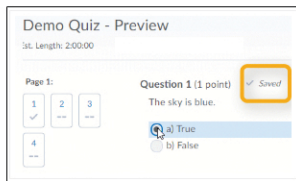
1. Click on the quiz in the Quiz List.
(you might also get here by clicking on a link from Content).



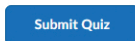
2. Read the instructions and click “Start Quiz!”
(when asked to confirm, click “Ok”).



3. Answer the questions. Brightspace will auto-save after every question.



4. When you’re done, click “Submit Quiz.”
(when asked to confirm, click “Submit Quiz”)

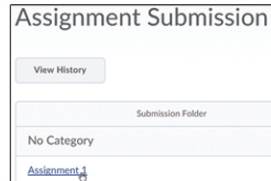


Assignments

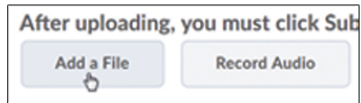
Assessments > Assignments

For submitting assignments.

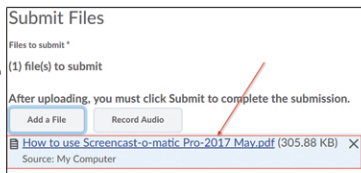
1. Click on the Assignment in the Assignment Submission Folders list (you might also get here by clicking on a link from Content).



2. To attach a file, click “Add a file.”
In the pop-up window, choose a source, like your computer.



3. Click the blue “Add” button to attach the file. The file should appear if attached successfully.



4. Enter comments in the Comments box if required, and then click “Submit” to submit the assignment.



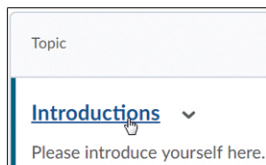
Discussions

Communication > Discussions

Also in this category: Email, News & Chats.

How to reply to a Discussion thread:

1. Select a Discussions topic from the Discussions List (you might also get here by clicking on a link from Content).

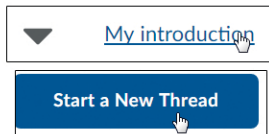


Topic

[Introductions](#) ▾

Please introduce yourself here.

2. Select a message thread to reply to or start a new thread by clicking on “Start a New Thread.”

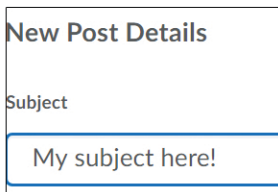


▾ [My introduction](#)

Start a New Thread

3. Type a subject into the subject box and type your message in the content area.

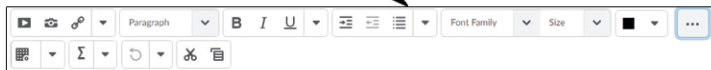
Note the many formatting tools available!



New Post Details

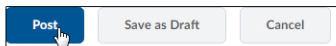
Subject

My subject here!



Rich text editor toolbar with icons for Paragraph, Bold (B), Italic (I), Underline (U), List, Font Family, Size, and other formatting options.

4. When you’ve finished composing your message, click Post to post it.



Post Save as Draft Cancel

For other ways to use Discussions, or more info on the Text Editor, visit the student help site! (see back page)

What do I do?

Having an urgent technical problem?

Contact **The IT Service Desk** at
langara.ca/askit

Want more information?

Visit the **Help with Student Learning Tools** site!
For videos and walkthroughs on using Brightspace, CourseWeb,
Kaltura/My Media/MediaSpace, mobile options, and more!
<http://iweb.langara.bc.ca/lts/> or click **"HELP"** in Brightspace