Student Code of Conduct Intervention Tips

THE OFFICE OF STUDENT CONDUCT AND JUDICIAL AFFAIRS

Langara.
THE COLLEGE OF HIGHER LEARNING.

IMMEDIATE INTERVENTION

The Student Code of Conduct gives authority to employees to intervene, within the scope of their responsibilities, to correct student behaviour that is disruptive to instruction or other business of the College. Instructors have additional authority to manage the classroom, including virtual environments and off-site College-related educational activities. All interventions should be undertaken with the principles of civility and respect in mind.

Step 1
- Describe the observed behaviour to the student.
- Tell them that the behaviour is not acceptable in the College environment.
- Tell them the behaviour must stop.
- Tell them that if the behaviour does not stop, they will be asked to leave the area.

Step 2
If the student stops the behaviour, make a note of the incident and inform your supervisor/dept. chair/program coordinator. Report the incident to SCJA. Include a comment indicating that no SCJA action is needed at this time.

Step 3
If the student persists in the behaviour after you have told them to stop, ask them to leave the area. Notify both your supervisor/dept. chair/program coordinator and SCJA about the incident.

Step 4
If the student refuses to leave or continues the behaviour, call Safety & Security at **4444** or **604.562.1011**. If you are in a classroom or similar setting, give your students a short break while awaiting arrival of Safety & Security.

Step 5
In some situations, it may be wise to require a student to meet with SCJA before they can return to the area. Contact SCJA to discuss whether or not the student should be free to return, and if so, what conditions should be put into place.

SAFETY
When considering any intervention, safety is the first priority. If the student's behaviour seems unsafe to you, don't intervene. Call Safety & Security right away. In life threatening situations, call 9-911 (internal phone) or 911 (external phone).